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**Volunteer Position Description**

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| **Date** | 14/02/2022 | | | | |
| **Director/Committee Chair’s Name** | Shangitha Rajendran | | | | |
| **Volunteer Position Name** | Member of the CFA Melbourne Diversity Committee | | | | |
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| **Applicant's Attributes** | | | | | |
| **Personal Attributes** | Passionate about Diversity, Equity & Inclusion  Growth/ learning mindset | | | | |
| **Technical Attributes** | Lead, drive and execute diversity initiatives | | | | |
| **Describe the ideal applicant for this volunteer position** | | | | | |
| Each member of the Committee will be responsible for the delivery of one of CFA Melbourne’s Strategic Diversity Initiatives and be a 2IC to a second initiative.  The Ideal volunteer will be:   * Passionate about promoting diversity within the investments industry. * Lead, drive and execute diversity Initiatives. Initiatives range from events to research/analysis driven initiatives. * Work collaboratively with volunteers within other CFA portfolios as Diversity impacts many streams as well as external stakeholders. * In conjunction with Society Staff resourcefully source venues, speakers, collateral, material etc to implement initiatives. * Track the success of initiatives against predefined measures and report results to the Diversity committee. * Actively listen, observe and communicate ideas that will move the diversity dial. * Regularly attend committee meetings, preparing ahead of time and actively participate in discussions. | | | | | |  |
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