

Position description

Position title	Professional Development Volunteer		
Portfolio	Member Engagement, looking after the Professional Development stream		
Location	Melbourne		
Type	Volunteer	Hours per month	Approx. 2 – 4 hours
Date	May 2021		

General responsibilities

Volunteer members provide input and assistance for organising Professional Development events, including:

- Assessing ideas and sourcing high quality speakers for PD events
- Using personal network to source high-quality speakers
- Potentially moderate a PD event

Skills and experience

	Essential	Desirable
Qualifications	CFA	
Personal experience	2 years' experience in Stream-relevant areas of the investment industry	5 years' experience in Stream-relevant areas of the investment industry
Skills	Strong networking	Proactively and reactively engage speaker organisations and, potentially, very senior members of those organisations

Interested?

Please submit a cover letter stating why you are interested in the role and how your skills and experience matches the position description. Email melbourne@cfas.org.au and attention your letter to Linda Trusler.